



Centrestage

@ Baywest



A multi-purpose comedy, theatre, events & conference venue in Gqeberha (Port Elizabeth)

@ Baywest

PORT ELIZABETH | BAYWEST MALL | UPSTAIRS ENTRANCE 2

ABOUT US

Welcome to Centrestage at Baywest!

A multi-purpose comedy, theatre, events and conference venue conveniently located at Entrance 2 of Baywest Mall, Gqeberha (Port Elizabeth), with safe and secure parking close to the venue.

From shows and live music to private and corporate events, our space is flexible and fully equipped with professional staging, lighting and sound.



VENUE HIRE INFO AND PRICING

OPTION 1 VENUE RENTAL (STRAIGHT HIRE)

The venue is hired at a basic cost of **R16 000**.

This fee includes:

Venue hire, a standard technical package, and basic marketing support.

(Please refer to the [Page 8](#) for a full list of included items and services.)

All booking enquiries will be held in the venue diary for a maximum of 48 hours. Thereafter, a **non-refundable 50% deposit** is required to confirm and secure the booking.

The remaining balance is payable no later than two (2) weeks prior to the event date. Failure to pay the balance within the required timeframe may result in cancellation of the booking, and the Client may be held liable for any costs incurred.

Any additional items or services (including but not limited to extra technical equipment, staffing, extended marketing, or custom requirements) will be **quoted separately** and charged in addition to the base venue hire fee.

OPTION 2: DOOR DEAL (REVENUE SHARE)

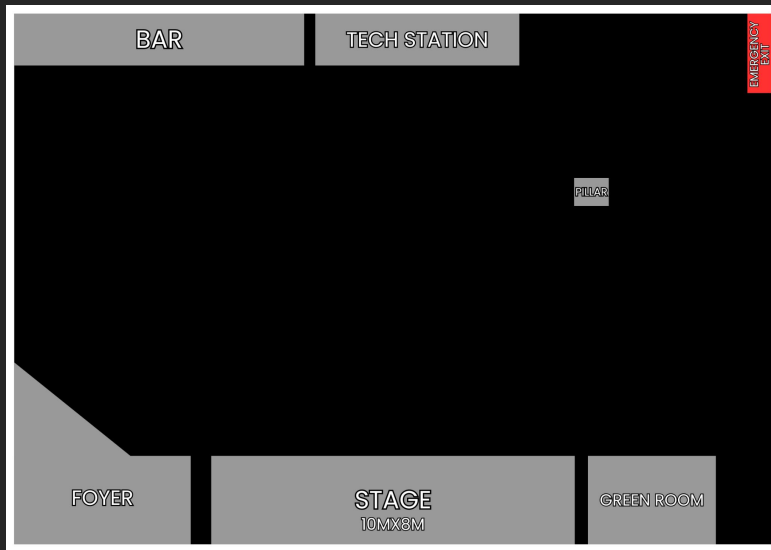
This option is based on ticket sales revenue, with costs deducted prior to the final revenue split.

Settlement is calculated as follows:

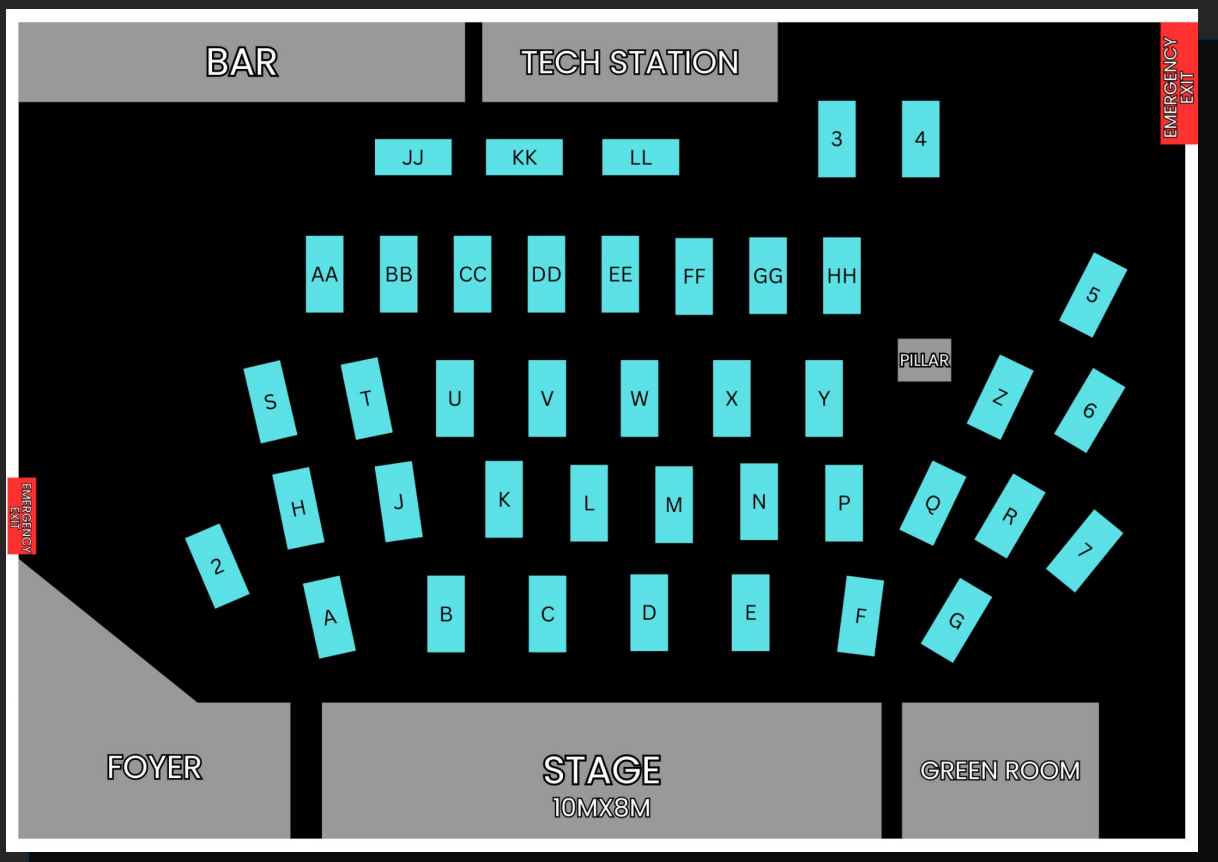
- **The first R6 000 of ticket sales revenue is allocated to Centrestage at Baywest to cover basic venue costs (including sound, lighting, staffing, and basic marketing).**
- **Thereafter, the remaining ticket revenue is split as follows:**
 - 70% to the Client / Artist**
 - 30% to Centrestage at Baywest**
- **If the Client elects to use the Centrestage box office for ticket sales, a 10% commission fee will apply to all tickets processed through this system.**
- **Any additional agreed items or services not included in the standard venue package (including but not limited to additional technical requirements, staffing, or marketing) will be deducted from the total ticket revenue prior to the revenue split, unless otherwise agreed in writing.**

LAYOUTS

Customise the space to perfectly suit your event requirements with a range of floor layout options available.



Dinner Theatre Style (preferred)
320 people. Seated at 8 seater tables



Cinema Style 500 Seats



Ticket Pricing Structure

Ticket prices are determined by the artist or client.

Clients may choose to sell tickets through Centrestage's box office (Wendy) or via Quicket. Please note that Quicket adds a service fee to the ticket price, which is visible to the buyer. Tickets sold through the Centrestage box office include direct customer assistance, and a 10% commission applies.

Additional services such as door management, front-of-house staff, and seating allocation can be arranged at an extra cost.

If the client manages their own bookings, full payment is required upfront. Centrestage reserves the right to deduct any outstanding fees from ticket sales prior to payout. Payments will be processed within 24 hours of receiving funds from Quicket

Items and Services Included

<p>Venue hire (1 day) <i>Seats 320 pax at 40 8-seater tables, or 500 pax theatre style. Sound check the day of the show/ event incl.</i></p>	<p>On-site venue/ technical manager</p>
<p>Stage <i>9.6m x 4.8m</i></p>	<p>Basic venue cleaning services</p>
<p>Basic sound and lighting engineering</p>	<p>Bar Staff</p>
<p>PA system for basic theatre and live bands</p>	<p>Pre-loaded, free parking tickets <i>Baywest Mall free parking for audience members</i></p>
<p>Radio mics and mic stands <i>1x wireless microphone with 1x spare microphone, and 1 x mic stand</i></p>	<p>Basic draping and décor <i>Black drapes and tablecloths</i></p>
<p>Audiovisual <i>2 large screens on either side of stage with projectors</i></p>	<p>Basic marketing assistance <i>Facebook events, Sharing across social media platforms, and sharing on WhatsApp databases</i> MARKETING REMAINS THE RESPONSIBILITY OF THE CLIENT</p>
<p>Access to greenroom/ changing area & foyer</p>	

Additional Add-on Items & Services

For more info and a quote on added items and services, please fill out the [VENUE HIRE REQUEST FORM](#), or contact centrestage.baywest@gmail.com

BOOK YOUR EVENT TODAY!

Venue Information

centrestage.baywest@gmail.com

Box Office

Wendy 083 225 5401

In-House Sound, Lighting Provider & Technical/ Venue Partner
Lineout Productions | 041 3640011

